



**BOARD OF EDUCATION-REGULAR BOARD MEETING MINUTES
OF MONDAY, OCTOBER 17, 2022
PEOTONE HIGH SCHOOL - MEDIA CENTER**

CALL TO ORDER:

At 6:00 p.m., President Robinson called the regular board meeting to order and requested all who are present to please stand and recite the Pledge of Allegiance. A roll call was taken and the following board members answered aye (5), Mrs. Tara Robinson, Mrs. Jennifer Moe, Mrs. Jodi Becker, Mr. Tim Stoub, Mr. Roger Bettenhausen and no nays. Mrs. Dawn Love and Mr. Richard Uthe were absent for the October 17, 2022 regular board meeting.

CONSENT AGENDA:

President Robinson asked for a motion to approve the **Consent Agenda, A through F** of the regular board meeting of October 17, 2022. Mr. Bettenhausen made a motion to approve the Consent Agenda **A through F**. Mrs. Moe seconded the motion to approve, and a roll call vote was taken and the following board members answered aye (5), Mrs. Robinson, Mrs. Moe, Mrs. Becker, Mr. Stoub, Mr. Bettenhausen and no nays. Mr. Uthe and Mrs. Love were absent for the October 17, 2022 regular board meeting.

GOOD NEWS:

PEOTONE HIGH SCHOOL

OCTOBER 2022 BOARD ACADEMIC STUDENT OF THE MONTH

President Robinson recognized and introduced **Madison Schroeder** as the October 2022 Board of Education Academic Student of the month for Peotone High School. Madison is the daughter of Justin and Jill Schroeder of Peotone and is currently a junior at Peotone High School with a grade point of 4.0 on a 4.0 grading scale.

Mr. Steve Stein, Superintendent presented Madison with a certificate of commendation.



Congratulations Madison!

**PEOTONE HIGH SCHOOL
2023 NATIONAL MERIT SCHOLARSHIP PROGRAM
LETTER OF COMMENDATION.**

President Robinson recognized and introduced ***Logan Woodcock.***

Logan is a senior at Peotone High School, who has received a letter of commendation from the 2023 National Merit Scholarship Program.

The commended students placed among the top 50,000 students who entered the 2023 competition by taking the 2021 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSOT). Mr. Jason Spang, Principal of Peotone High School, wanted to say a few words to recognize Logan's achievement and stated that not only is this an unbelievable achievement, but to do it during a worldwide pandemic is difficult in itself but just the extra challenge to persevere, is an unbelievable feat! Congratulation Logan! Mr. Steve Stein, Superintendent presented Logan with the letter of commendation.



Congratulations Logan!

PEOTONE JUNIOR HIGH SCHOOL

SEPTEMBER 2022 STUDENTS OF THE MONTH.

President Robinson recognized the September 2022 students of the month for Peotone Junior High School. 6th Grade student, **Kellan McNeely**, 7th Grade student, **Katia Veltman** and 8th Grade student **Megan Cadieux**. *Kellan and Megan were not present to receive their certificates.*

Mr. Steve Stein, Superintendent presented a certificate of commendation to **Katia Veltman**, 7th grade student, who was present at the October 17th board meeting.



Congratulations Kellan, Katia and Megan!

DISTRICT AUDIT PRESENTATION

Mr. John Michalesko, CPA of Gassensmith & Michalesko, Ltd., presented and reviewed with the Board, the audit results for the District. He stated that the District received a clean or unmodified opinion on the cash regulatory basis accounting, and all was properly stated. Mr. Michalesko also reported that they issue a report on internal controls - that is where we make sure that all transactions went through the checks and balances with the Board approval, to make sure that anything that left or came in into District was done with proper approval, and we had no findings there as well.

Mr. Michalesko reviewed with the Board, the District's income statement by fund, and reported that the District overall has very good controls of what was brought in versus what was spent, and each fund balance came in under budget. He was very impressed that the Transportation fund came in under budget which usually does not happen, good work! Mr. Michalesko reported throughout the audit, they had no disagreements with the business office and found all reports to be consistent throughout. He also reported to the Board that the District received a financial profile score of 4.0 on 4.0 rating from ISBE. In closing, Mr. Michalesko stated that if any of the Board members have any questions regarding the audit, please reach out to him either by phone or email.

FOR ACTION:

REPORT NO. 23:

**FOR ACTION: APPROVAL OF THE SCHOOL MAINTENANCE
PROJECT GRANT APPLICATION.**

President Robinson asked for a motion to approve the ***School Maintenance Project Grant Application***. Mrs. Moe made a motion to approve ***Report No.23*** and Mr. Bettenhausen seconded the motion. A roll call vote was taken and the following board members answered aye (5), Mrs. Robinson, Mrs. Moe, Mr. Bettenhausen, Mr. Stoub, Mrs. Becker and no nays. Mr. Uthe and Mrs. Love were absent for the October 17, 2022 regular board meeting.

REPORT NO. 24:

FOR ACTION: APPROVAL OF PERSONNEL.

(*Contingent upon receipt and evaluation and employment documentation required by the District and the Illinois State Board of Education*)

President Robinson asked for a motion to approve ***Personnel of the Certified and Classified Staff***. Mrs. Moe made a motion to approve ***Report No.24*** and Mr. Bettenhausen seconded the motion. A roll call vote was taken and the following board members answered aye (5), Mrs. Robinson, Mrs. Moe, Mr. Bettenhausen, Mr. Stoub, Mrs. Becker and no nays. Mr. Uthe and Mrs. Love were absent for the October 17, 2022 regular board meeting.

CERTIFIED

CHANGE IN STATUS:

- Jeremy Kenny - PHS Assistant Wrestling Coach (effective date of 11.07.2022).
- Melissa Schwoebel - PIC Intramural Volleyball Sponsor (effective date of 10.05.2022).

RESIGNATION:

- Madison Mikalauski - PHS Unified Basketball Coach (effective date of 09.28.2022).
- Andrew Butz - PHS Assistant Baseball Coach - (effective date of 10.06.2022).

LEAVE OF ABSENCE:

- Ashley McDonald - PES Kindergarten Teacher - Maternity Leave (effective date of 11.29.2022 with a return date of 03.27.2023).

CLASSIFIED

EMPLOYMENT:

- Savannah Straw - PES Permanent Substitute Long Term Leave (effective date of 11.28.2022).
- Kathleen Izzi - Transportation School Bus Driver (effective date of 10.03.2022).
- Tiffany Cochrane - PHS Cafeteria (effective date of 10.17.2022).
- Joshua Hoffman - PES Custodian (effective date of 10.19.2022).
- Barbara Martin - Transportation School Bus Driver in Training (effective date of 10.13.2022).

CHANGE IN STATUS:

- Terry Martin - Transportation School Bus Driver in Training to School Bus Driver (effective date of 10.03.2022).

RESIGNATION:

- Stephen Romascan - Transportation Bus Mechanic (effective date of 10.03.2022).
- Leanne Rekau - PHS Cafeteria (effective date of 10.07.2022).

ADMINISTRATIVE REPORTS:

Mr. Adrian Fulgencio, Business Manager, reported to the Board that this past week, he worked with each building principal and department director to review the quarterly financial information as it pertains to them. I'm happy to report that everything went well and is on track. Our next meeting is scheduled to take place in January to assess quarter 2.

Mr. Jason Spang, Principal of Peotone High School, and Amy Adamow, Assistant Principal of Peotone High School reported to the Board that PHS hosted the College Board PSAT/NMSQT for juniors on October 12th. The testing day was a success.

- Parent/Teacher Conferences will be on Thursday October 27 from 10 a.m. – 6 p.m. with a 1-hour lunch break between 2-3 p.m.
- PHS will be hosting a Veterans Day assembly on November 11th. PHS will be meeting to discuss the details of the assembly. The assembly will include our updated military banners, a PHS Band performance, a PHS Chorus performance, and a recognition of PHS alumni who have served our country in uniform. We are also reaching out to our first responders in town and plan to include them as well.
- Red Ribbon Week



- ICE Leadership Conference on Wednesday, 10/19/22 from 9:00 a.m. - 2:00 p.m.
 - 64 Students and over 20 staff from conference schools
 - Keynote Speaker Mr. Ted Weise
 - Complimentary Breakfast and Subway provided for lunch, however we will be reimbursed through the ICE Conference.
- Homecoming was a Huge Success
 - Super proud of the students staff and a Huge Thank You to Meri Rietman and Bill Robinson of Student Council for an amazing week!

Mr. Scott Wenzel, Principal and Wendy Bean, Assistant Principal of Peotone Junior High School, reported to the Board that PJHS is conducting Red Ribbon Week in the fight against drugs this week October 17-21. Student and staff activities include dress up days and poster competition amongst homerooms. The winning homeroom receives a trophy.

- Preparations for Parent Teacher Conferences are currently taking place. They will be held Thursday, October 27th 10:00 a.m. - 6:00 p.m. with dinner from 2:00 p.m. - 3:00 p.m.
- PJHS had 22 students participate in the Kan-Will Music Festival held on Thursday, October 13 at St. Anne. Each conference school sends their best band and choir students to form a conference band and choir. There was a concert held that night for families.
- We just completed the 1st Quarter. Report Cards will be going home with students on Friday, October 21st.
- The PJHS Band and Choir will have their Fall Concert on Thursday, October 20 at the PHS Auditorium 7:00 p.m.
- PJHS will be hosting the IESA Speech Competition on Friday, November 11 at 4:30 PM. We will have eleven schools visiting for the evening. Thank you to Mrs. DeGraaf for all of the work she has done to prepare for this competition.
- Our girls' basketball teams are in the middle of their seasons. Boys' basketball tryouts began tonight. Cheerleading tryouts were held last week. And wrestling will begin November 28.

Mrs. Amy Loy, Director of Special Services, reported to the Board that Mrs. Loy reviewed the recent participation for students and staff in the BBCHS Fall Games. It was a wonderful day of inclusion and celebration for students with disabilities and their peers. Mrs. Loy also shared that the weekly therapy dog visits have begun and it's going really well. Feedback has been very positive from students and staff. Mrs. Loy reviewed that members of the Related Services Team recently met with crisis counselors from Aunt Martha's Comprehensive Community Based Youth Services to learn more about free mental health counseling services that are available for students and families in need. Finally, Mrs. Loy reviewed that she will soon meet with Paula Kennedy from the Will County Regional Office of Education in November. Paula is the Director of Student Services at the Will County ROE and she will come meet with Mrs. Loy in Peotone to learn about our services and programming.

Mrs. Jennifer Haag, Director of Technology, reported to the Board that School Bus safety week is this week, Mrs. Haag will be posting information on Facebook. There is also a Poster Contest for safety week on the NAPT website if anyone is interested for their students. We are doing a chili cook-off on Wednesday if anyone would like to come by and have some chili. We have to new hires in the books for School Bus Drivers. Doing okay without a mechanic we are taking care of the small stuff and we have been using EMT in town along with Dralle for some of the stuff we are not able to do. Hoping to fill the position before the cold weather.

Mr. Chris Crawford, Director of Buildings and Grounds, reported to the Board that we had reported 228 work orders for the month of September. Those include work orders created by the maintenance team, administration and automatic preventative maintenance work orders:

- Work Orders by school :
 - a. CSC = 22
 - b. PIC = 26
 - c. PHS = 54
 - d. PES = 57
 - e. PJHS = 69
- Work Orders by Category:
 - a. Grounds = 44
 - b. Plumbing = 39
 - c. Electrical = 25
 - d. Carpentry = 18
 - e. Athletic Fields = 17
 - f. General Maintenance = 16
 - g. Preventative Maintenance = 15
 - h. HVAC = 15
 - i. Deliveries = 5
 - j. Administrative = 5
 - k. Lock & Key = 5
 - l. Pest Control = 4
 - m. Walls, Ceilings & Roofs = 4
 - n. Custodial = 1
 - o. Equipment Repair = 1

Started to commission boilers to start up Friday and currently have all but PES running. Replacing a motor tomorrow to have that up and running.

Mr. Ruben Suarez, Director of Technology, reported to the Board that we successfully finished the Virtual Infrastructure and Backup update. Adrian and I had a kickoff conversation with our E-Rate consultant regarding next year projects.

Mrs. Terry Wuske, Director of Food Services, reported to the Board that the Food Service Department had an exciting week! We celebrated National School Lunch Week and we gave away 1000 apples for Apple Crunch Day! There are photos from National School Lunch week on Facebook. A **BIG** thank you to the Boosters for all the donations of Spirit Wear. The kids really enjoyed the giveaways!

EXECUTIVE SESSION:

At 6:41 p.m. President Robinson asked the Board members if anyone had anything for executive session tonight and all Board members answered no. For the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; student disciplinary cases and other matters relating to individual students; pending, probable, or imminent litigation; security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonable potential danger to the safety of employees, students, staff, the public or public property.

THERE MAY BE OR MAY NOT BE ANY ACTION FOLLOWING THE CLOSED EXECUTIVE SESSION.

ADJOURNMENT:

At 6:41 p.m. President Robinson asked for a motion to adjourn the regular board meeting of October 17, 2022. Mrs. Moe made a motion and Mr. Bettenhausen seconded the motion and on a voice call vote, the following board members answered aye (5): Mr. Bettenhausen, Mr. Stoub, Mrs. Moe, Mrs. Robinson, Mrs. Becker, and no nays. Mr. Uthe and Mrs. Love were absent for the October 17, 2022 regular board meeting.


Tara Robinson, President


Cathy Cuculich, Reporter